

## **MISSION STATEMENT**

It is the purpose of Boxing Alberta to promote and foster the growth development of the sport of Olympic Style Boxing throughout the province of Alberta. This shall be done through information, education, positive public relations, leadership and citizenship. It is also the intent of Boxing Alberta to develop its boxers to the height of their potential through self-discipline, confidence, fitness and sportsmanship. Boxing Alberta will develop all coaches and officials to ensure competence and quality throughout the boxing program. Boxing Alberta will strive to ensure continuity among all registered boxing clubs.

## **CODE OF ETHICS**

1. All members, directors, coaches, officials, athletes and volunteers are governed by Boxing Canada's rules and regulations.
2. All members, directors, coaches, officials, athletes and volunteers are to conduct themselves in an orderly manner whenever representing Boxing Alberta.
3. All members, directors, coaches, officials, athletes, and volunteers are to be guided by the policies, as set out in Boxing Alberta's Policy and Procedure Manual.
4. All members, directors, coaches, officials, athletes and volunteers are to be respectful of hosts and host club rules and regulations while attending competitions.

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**I. CONSTITUTION**  
(attached)

**II. ORGANIZATIONAL CHART OF BOXING ALBERTA**

President

Executive Director

Provincial Coaching  
Administrator

Executive

P. Pres

V.Pres I

V.Pres II

Secretary

Treasurer

Board of Directors

Dir. Competitions

Dir. Athletes

Dir. Officials

Dir. Coaches

Medical Director

Assistant Medical Director

Dir. At Large # I  
# 3

Dir. At Large # 2

Dir. At Large

Committees

Coaches

Officials

### **III BY-LAWS**

#### **A. Interpretation**

1. In the event of any questions arising and not being provided for in these By-Laws or Policies and Procedures Manual, the Executive or the Board of Directors shall have the power to make a decision on such questions.
2. Board decisions affecting Policies and Procedures shall be ratified and added at the Annual or Semi-Annual meetings.

#### **B. Annual General Meeting**

1. The date and venue of the Annual General Meeting will be set by the Board of Directors.

#### **C. Semi-Annual Meeting**

1. The date and venue of the Semi-Annual Meeting will be set by the Board of Directors.

#### **D. Board of Director's Meetings**

1. There will be a minimum of four (4) Board meeting per year.
2. Board members will be notified one week prior to the meeting. The notice will include date, venue and time.
3. A quorum will be eight (8) voting members.
4. Board members will notify President / or secretary if they are unable to attend.

### **IV EXECUTIVE DIRECTOR**

#### **A. Job Description**

1. (Attachment)

### **V PROVINCIAL COACHING ADMINISTRATOR**

#### **A. Job Description**

1. (Attachment)

## **VI COMMITTEE/GUIDELINES**

### **A. Coaching Committee**

1. This is a standing committee consisting of all the registered coaches in Alberta. This committee is to be chaired by the Director of Coaches.
2. All recommendations by the Coaches Committee must be presented in writing to and may be ratified by the Board.
3. Coaches Committee must have a minimum of four (4) meetings per season.

### **B. Awards Committee**

1. Appointed by the President to solicit names for consideration.
2. The President's Award recipient is to be selected by the President.
3. Awards to be presented at the Annual and Semi-Annual meetings.

### **C. Discipline Committee**

1. Any member convicted of an indictable offense may be suspended from the association.
2. Any member initiating or involved in a lawsuit against the association will be temporarily suspended from the association pending the outcome of the litigation.
3. All submissions to the Discipline Committee must be made in writing.
4. To receive/review and confirm the statements and fact of the incident(s) from all party(s) involved. The accused has the right to speak on their behalf or to enter a written response to the accusations prior to the judgment.
5. Discipline committee to make a decision based on facts of the written reports and from the accused. Prior to the decision, check past history of other similar incidents or current probational period.

## 6. Appeal Procedure

- (a) All appeals must be directed to the Board in writing within twenty-one (21) days of notice of suspension. The Board must notify the appellant of its decision on the appeal within twenty-one (21) days of receipt of the appeal. Reinstatement of suspended person(s) shall be at the discretion of the Boxing Alberta executive.
- (b) The appeal will be brought before the Boxing Alberta Executive.
- (c) Letter (a) of the decision to be sent to the party (b) as to what decision was brought forth.

## D. Nominating Committee

- 1. A member of the Board will chair the Nominating committee.
- 2. The general membership shall be notified as to the name of the nominating Chairperson thirty days prior to the Annual General Meeting.
- 3. The chairperson will select two other registered members to sit on the committee.
- 4. The committee will present a slate of candidates at the A.G.M. and call for nominations from the floor. All persons nominated must be registered members in good standing, of the association. Absentee candidates must notify the nominating committee, in writing, one week prior to the A.G.M. of their intention to stand for election of a specific position.

## **VII MEMBERSHIP GUIDELINES**

### A. Registrar

- 1. The Board of Directors will appoint a registrar.

### B. Renewals

- 1. All club, coach, official and athlete renewal applications must be registered for the current boxing season with Boxing Canada.

### C. Club Membership

- 1. Fees set annually by the Board

2. To carry voting privileges, a club:
    - (a) Must consist of five members registered with Boxing Canada.
    - (b) Must have at least one member registered as a competitive member;
    - (c) Must be registered with the association at least 90 days in advance of any Annual, Semi-Annual, or Extra-Ordinary Meeting.
- D. Other Memberships – fees set annually by the Board
1. Coach
    - (a) Any individual applying for registration with Boxing Alberta as a coach must, within 12 months of application, obtain NCCP Level 1 certification. Failure to do so will negate renewal of application as coach.
  2. Official
    - (a) Must be registered member of Boxing Alberta to participate as a referee or judge any sanctioned card and must attend Level II within 12 months.
  3. All athletes, coaches and managers at National Championships must be registered for competition – year of Nationals, i.e. National Championships held in 2004 for 2005, athletes must be registered for 2005.
- E. Athlete Memberships
1. All boxers must be registered with registrar prior to competing on any card or tournament.
  2. Registration of boxers will not be accepted at tournaments.

## **VIII Sanctions**

A. Responsibility

1. Sanctions are the responsibility of the Director of Competitions or designated Board member.

B. Sanction Form

1. Must be submitted to Director of Competitions of designated Board Member thirty (30) days prior to card date.



C. Fees

1. Set annually by Board prior to new season.  
NOTE: Any competition lasting more than one day is considered a tournament and tournament sanction fees must be paid.
2. Sanction fees must be paid when booking and are non-refundable.

D. Club Cards

1. The host will make arrangements for officials through the Director of Competitions. Local officials are to be utilized wherever possible. Sanctions to be submitted thirty (30) days prior to event.
2. Failure to participate in a club card when agreement (verbal or written) has been reached may result in a fine of \$50.00 per competitor being assessed against the defaulting club. The defaulting club shall not be permitted to participate in any Boxing Alberta sanctioned competitions until such fine has been paid to the association. A doctor's certificate or legitimate excuse agreeable to both parties shall supersede the fine or suspension. If the clubs involved cannot reach an agreement, the situation shall be brought to the Board for a decision.
3. Provincial tournaments take precedence over club card sanctions.

E. General Guidelines for Sanctioned Events

1. Smoking is not permitted in venue
2. Consumption of alcohol will be governed by the ALCB rules and regulations.
3. Recorder sheets and results of the club cards must be submitted to the Director of Officials within fourteen (14) days of the conclusion of the card.
4. Host clubs are responsible for the attendance of a doctor at ringside and weigh-ins.

5. Any Board members in attendance at a club card shall have the authority to render a decision on any dispute until dealt with by the board.
6. All Board and Life members in attendance receive free admittance to all Boxing Alberta sanctioned events.
7. Association entitled to sell souvenirs and distribute promotional pamphlets, etc. at all sanctioned events.

## **IX TOURNAMENTS**

### A. Definition

1. Any competition lasting more than one day is considered a tournament.

### B. Bids

1. All bids for designated provincial tournaments will be submitted in writing to the Board at the Annual General Meeting. If no submissions are received by the Board, the association will host the tournament.

### C. Sanctions

1. The sanction fee and the refundable guarantee deposit to be submitted by the successful applicant.

### D. Dates

1. Dates for the designated provincial tournaments to be set by the Board. to be included in notice of A.G.M. package and to be ratified by the general membership at the A.G.M.
2. Boxing Alberta will not sanction any competitions in or outside of the province the day of the A.G.M. or S.A.M. except being Provincial Tournaments hosed by Boxing Alberta on the date of the Semi-Annual Meeting.

### E. Criteria

1. Boxing Canada and Boxing Alberta rules govern.

2. All provincial tournaments to be two (2) days except the Provincial Championships, which a (3) here day tournament, unless the Board of Directors rule otherwise.
3. A tournament package will be supplied to the host detailing the financial obligations and support staff of the host and the association.
4. An athlete who has competed as an "open Boxer" in a provincial, national or international tournament is an open boxer and cannot compete in any tournament as a Novice.
5. Entry forms and information package for tournament should be mailed to all Boxing Alberta registered clubs no later than thirty (30) days prior to the tournament. This information package must contain the date and time of weigh-ins and matches, categories of competitors, the venue accommodations available, and deadline for entries.
6. If there are more than four entries in a category,, It will be divided into an A and B division. Exception is the Provincial Championships.
7. The association and the host club shall conduct weigh-ins and draws.
8. In all three-day tournaments when boxing does not commence before evening of the first day, the weigh-in cannot start before noon on the first day.
9. Unsportsmanlike behavior and/or profanity during any provincial tournament may result in automatic disciplinary action and any medals, etc. forfeited.
10. Tournament registration fees are not permitted.

F. Boxer Awards

1. Shall be determined by a committee appointed by the Director of Competitions and/or the Board of Directors. The committee will be appointed prior to the tournament. When possible, life members in attendance should be approached to serve on this committee
2. The perpetual trophies shall remain in the possession of the association. The association will provide the perpetual trophies for the following competitions: Bronze Boxer,

Silver Boxer, Golden Boxer, and the Best Boxer at the Provincial tournament. The host club shall be responsible for the keeper trophies and trophies in all other categories.

## **X DESIGNATED PROVINCIAL TOURNAMENTS**

### A. Bronze Gloves

11. Open to Cadet, Junior and Senior boxers with four (4) bouts or less.
12. Bronze Boxer – provincial trophy for outstanding boxer of the tournament.

### B. Silver Gloves

1. Open to Cadet, Youth or Senior novice boxers with ten (10) bouts or less.
2. Silver Boxer – provincial trophy for outstanding boxer of the Tournament.

### C. Golden Gloves

1. Entries accepted for all Alberta Cadets, youth and Senior Boxers, out of province by invitation by the host club. Novices may be accepted at the discretion of the organizing body.
2. Golden Boxer – provincial trophy for outstanding boxer of the tournament.

### D. Provincial Championships

1. Open to all cadets, youth and Senior novices and open boxers.
2. All competitors must have an up-to-date photograph of themselves in the passport.

Provincial Trophies given out shall be:

Best Cadet A, Best Cadet B and Best Cadet C  
Best Youth  
Best Senior  
Best Boxer Keeper trophy

### E. Diamond Belt

1. To be hosted by the association, or/may be awarded to a boxing club to be determined by the Board.

F. Officials

1. Will be designated by the Director of Officials. All minor officials must be registered members of Boxing Canada.

**XI NATIONAL TOURNAMENTS**

A. Manager Selection

1. The Director of Coaches must advise the Board of anyone interested in the position and the Board of Directors will ratify the selections.
2. In all cases, the Board of Directors shall appoint the manager.

B. National Tournament Expense

1. The Board of Directors will determine a budget for all teams attending the national tournaments.
2. The provincial team attending national tournaments must follow the criteria as set by the host club regarding accommodation, meals and transportation. Any departure from said criteria must receive prior approval from the President of Boxing Alberta.

C. Provincial Team to Nationals and FTS

1. Consists of a team of athletes selected from Provincial Championship. The Board of Directors will ratify the boxers who qualify.
2. An alternate can be selected but must be ratified by the Board.
3. Additional (personal) coaches may be accredited to coach the corner of their boxers, but attend national championships at their own expense. The 2<sup>nd</sup> coach in the corner must be one of the designated team coaches.
4. Team uniforms will be provided by Boxing Alberta. The wearing of team uniforms while competing at nationals and interprovincial tournaments is mandatory. Failure to comply may result in disciplinary action.

5. Team Coaches/Manager
  - i. Coaches must be fully certified Level II or higher.
  - ii. Manager Eligibility – any registered Boxing Alberta member in good standing for three consecutive years may submit their name for this position.

D. Entries

1. The Executive Director will submit tournament entries for nationals.
2. The Provincial Coaching Administrator will prepare a national package.

E. Discipline

1. All members of the Alberta provincial team must abide by the Alberta Boxing Code of Ethics as outlined in this manual. Failure to do so may, with approval of the President, result in that member being immediately suspended from the team and sent home.
2. All Alberta boxers and coaches attending a final team selection are governed by Boxing Alberta rules and regulations and code of ethics and are subject to Boxing Alberta disciplinary actions.

## **XII PROVINCIAL TEAMS**

A. Selection

1. The coaches committee submitted to the Board for ratification selects teams.
2. Competitors unable to attend provincials due to certified medical reason will be considered. Medical evidence must have been presented prior to the provincial weigh-in.

### **XIII TRAINING CAMPS**

#### A. Attendance

1. Team members will be notified as to arrangements (NATIONAL PACKAGE).
2. Compulsory attendance to five day training camp. The Board must ratify any exceptions.

### **XIV TRAVEL PERMITS**

- #### A.
- Travel permits must be obtained prior to travel outside the country as per Boxing Canada Rulebook. The President of the association must approve all permits.

### **XV UPGRADING BOXERS**

- #### A.
- In order to upgrade a boxer to a higher category, with the guidelines of Boxing Canada rulebook, a club must make a written request to Boxing Alberta. A competitor upgraded shall remain in the category to which has been elevated.

### **XVI ANNUAL AWARDS**

#### A. Boxer Recognition

1. Outstanding Cadet
2. Outstanding Youth
3. Outstanding Senior
4. Outstanding Alberta Boxer

#### B. Individual Awards – to be presented at the Annual Meeting

1. Life Memberships -
  - (a) Coach
  - (b) Official
  - (c) Administrator
2. Alex Horvath Award – outstanding contribution to Boxing Alberta
3. Paul Hortie Memorial Award – Coach of the Year
4. Joe McGowan Memorial – Official of the Year
5. Dale Brown Award of Excellence – National/international distinction.
6. Denis Belair Memorial - Volunteer of the Year
7. Appreciation Awards
8. President's Award

## **XVII PRO/AM**

1. For the purpose of these rules and policies professional will be referred to as Pro, and amateur will be referred to as AM
2. The Am part of a Pro-Am card must be completed before the Pro side, with no competitive combat be held for at least fifteen (15) minutes.
3. The AM side of the card must be sanctioned by Boxing Alberta.
4. All rules and regulations as set down by Boxing Alberta and Boxing Canada governing the host club, officials, timekeepers and medical personnel will apply.
5. The Pro promoter will have the option to employ the event announcer for the Pro and AM side of the card.
6. The same doctor may be used for the Pro and Am side of the card.
7. The ring must meet the criteria of Boxing Alberta and Boxing Canada.
8. Pro combatants and Am combatants should, where possible, be kept separate by using different dressing rooms.
9. There will be absolutely no expenses paid directly to the host club, or any of the Am participants by the Pro promoter. This will include officials, timekeepers, attending clubs or host club, along with coaches and personnel.
10. At no time may an amateur boxer enter the ring with a Pro boxer for the purpose of exhibition or sparring at the same event.

## **XVIII TECHNICAL CLINICS**

- A. Boxing Alberta under the guidance of the Directors of Coaches and Officials will provide technical clinics for officials and coaches. Upgrading clinics as required will be held in addition to the technical clinics.

## **XIX OFFICIALS**

- A. Must be registered with A.I.B.A. registered with Boxing Canada/ as an official to be able to officiate at any sanctioned event in Alberta. Officials from out of the province must have approval of Chief Official of Alberta to officiate at any event in Alberta. EXCEPTION – Boxing Canada organized tournaments.



