Officials Assignment & Selection Policy

Competitions & Officials Portfolio — Adopted October 4, 2026

1. Purpose & Scope

This policy establishes transparent, objective, and standardized criteria for the assignment of registered officials to Boxing Alberta sanctioned competitions. The goal is to ensure athlete safety, technical compliance, logistical and budgetary efficiency, and a constructive, professional environment for all volunteers.

1.1 Title Note: References throughout Boxing Alberta's governing documents to “Director of Officials,” “Director of Competitions,” and “Chief Official of Alberta” all refer to the single Board position of Director of Officials and Competitions, established under Bylaws §12.1.G.

1.2 Tournament Director / Tournament Coordinator: The Director of Competitions may designate a Tournament Director (referred to interchangeably as Tournament Coordinator) for a specific event, a specific tournament, or on a standing basis for a season, under the appointment authority in the Terms of Reference. Where a Tournament Director is designated as the acting Chief Official / Bout Supervisor for an event or period, references throughout Boxing Alberta's governing documents to “Chief Official” or “Designated Chief Official / Bout Supervisor” include that Tournament Director for that event or period, and they hold the same authority accordingly, including under Section 5 of this policy and under P&P Manual §V.F–L. Where a Tournament Director is instead appointed to work alongside the Director of Competitions rather than as the acting Chief Official, the Director of Competitions retains final on-site decision-making authority unless expressly delegated in writing.

2. Submission of Availability

2.1 All officials must hold active, valid registration in good standing with Boxing Alberta and Boxing Canada for the current competition season.

2.2 The submission of availability by an official constitutes an expression of interest and availability only; it does not guarantee an assignment or a fixed allocation of bouts or sessions at any sanctioned event.

2.3 Boxing Alberta does not operate a fixed, entitlement-based, or automatic rotation of officiating assignments.

3. Selection & Allocation Criteria

Roster allocations for each sanctioned event shall be determined by the Director of Competitions in consultation with the designated event Chief Official / Bout Supervisor based on the following operational criteria:

a. Good Standing & Regulatory Compliance: Current registration, valid medical clearance (where required), and a valid Police Information Check (PIC) and Vulnerable Sector Check (VSC) as required under Boxing Alberta's Screening Policy (each check valid for five (5) years and renewed accordingly). Officials must also be free of active disciplinary suspensions and adhere to Boxing Alberta's Code of Conduct and Ethics, and Boxing Canada's Social Media Policy, which is binding on all registered Boxing Canada officials (boxingcanada.org/wp-content/uploads/2021/01/Social-Media-Policy-Nov-20.pdf).

b. Technical Tiering & Event Requirements: Alignment of certification levels (Level 1–4) with specific competition tiers (club shows, provincial championships, national qualifiers).

c. Geographic Proximity & Budget Efficiency: Prioritizing local and regional officials to responsibly manage travel reimbursements, mileage, and accommodation costs.

d. Professional Demeanor & Teamwork: Adherence to professional conduct at ringside, respectful communication with colleagues and volunteers, and compliance with instructions from the assigned Chief Official.

e. Development & Roster Balance: Ensuring balanced distribution between senior officials and emerging Level 1–2 officials to foster mentorship and long-term provincial succession.

4. Regional Allocation & Southern Officiating Guidelines

4.1 Regional Prioritization: Sanctioned club cards and developmental events hosted within the Southern Region shall draw their officiating rosters primarily from registered officials residing within the Southern Region to minimize travel costs and maximize local participation.

4.2 Cross-Regional Deployment: Cross-regional assignments (deploying Northern officials South or Southern officials North) require prior approval by the Director of Competitions and are strictly limited to:

a. Designated Chief Officials & Senior Evaluators (Level 3 – Level 4 / World Boxing International): Designated Bout Supervisors (Appendix A), or Level 3 officials specifically trained and experienced in supervising, or Level 4 / World Boxing International officials, assigned to provide general logistical support, or to conduct practical evaluations, mentorship, or advancement assessments, for Southern candidates or events.

b. Critical Roster Deficits (Qualified Officiating Personnel): Certified officials holding the specific minimum credential required to satisfy mandatory technical/safety thresholds when local Southern availability is exhausted.

c. Major Provincial Championships & Selection Qualifiers: Provincially sanctioned multi-day selection tournaments requiring balanced provincial panels as designated by the Competitions portfolio.

d. Developing Officials at the Director of Competitions' Discretion: An official who does not yet hold Level 3 certification but has demonstrated, in the judgment of the Director of Competitions, sufficient experience, training, and readiness for cross-regional deployment.

4.3 Travel Support: Northern officials approved under Section 4.2 to work a Southern event (and Southern officials approved to travel North) shall have reasonable mileage, accommodation, and meals for travel to and from the event provided by Boxing Alberta, subject to the prior approval of the Director of Competitions. Where multiple officials are travelling to the same event, car-pooling is required unless unique circumstances present themselves, as determined by the Director of Competitions.

4.4 Officials' Honorarium: Officials' honorarium is set as part of the sanction fee approved annually by the Board of Directors (P&P Manual §V.C), and is distributed evenly among the officials who worked each sanctioned event, disbursed by Boxing Alberta at the end of each month. Hosts are not required to provide cash to officials directly.

4.5 Out-of-Province Officials: The Director of Competitions (see §1.1) may, at their discretion, invite or approve out-of-province officials to participate in Boxing Alberta sanctioned events, or decline such participation, consistent with Boxing Alberta and Boxing Canada requirements governing out-of-province officials.

5. Administrative & Operational Authority

5.1 The Director of Competitions holds operational authority, consistent with P&P Manual §V.A ("Director of Competitions or designated Board member"), over the appointment of designated Chief Officials / Bout Supervisors and sanction roster allocations.

5.2 Designated Chief Officials / Bout Supervisors are appointed to run the ringside officiating operations on the day of the event and do not issue independent, private roster invitations.

5.3 Weekly roster selections are operational decisions determined in consultation with event Chief Officials based on logistics, budget, safety, and balance. Submitting availability does not create an entitlement to an assignment, and operational assignments are not subject to routine board review.

5.4 Exceptional Circumstances: Notwithstanding the criteria and regional guidelines above, the Director of Competitions may, at their sole discretion, appoint an official not listed in Appendix A to act as a designated Chief Official / Bout Supervisor, or authorize a cross-regional assignment, where unique circumstances warrant. Any such appointment or authorization remains subject to the good standing, safety, and technical requirements of this policy.

Appendix A: Designated Chief Officials / Bout Supervisors

Current as of October 4, 2026.

Northern Region: Jordan Eurchuk (Director of Competitions), Piotr Lachowicz, Josh Craig, Chris Cardinal, Jeff Verhoeven, Heather Verhoeven, Tom Daly, Rolland Labbe.

Southern Region: Ginnie Brown, Wade Peterson, Chris Souster.

Appendix A may be amended from time to time by the Director of Competitions to reflect current designations. Each revision will be dated, and the current version will be posted on the Boxing Alberta website. Amendments under this note are limited to the list of designated officials above and do not alter the policy provisions in Sections 1 through 5.